



STATE OF KANSAS
Dennis McKinney

TREASURER

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TOPEKA KS 66612-1235

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**Unclaimed Property Policy Statement Regarding
Reporting and Holding Firearms
January 28, 2008**

Holder responsibilities:

Inventory safe deposit boxes

Ensure that any firearm is not loaded

Holder or local law enforcement sign "Confirmation Form" (see below) certifying that firearm is not loaded

Turnover any ammunition to local law enforcement or discard in a safe manner.

Call or email to notify State Treasurer's Office that a firearm is being sent with box contents.

Send "Confirmation Form" along with inventory list, box contents including firearm (do not use the United State Postal Service for shipping firearms) to Treasurer's Office. Specify if there was ammunition and what was its disposition.

Unclaimed Property responsibilities:

Receive safe deposit box contents.

Confirm the contents including any firearms.

Re-confirm the firearm is not loaded (Curtis Bears or Brian Cross in IT can do this.)

Secure the box contents in a safe deposit box in the vault until it can be inventoried.

Inventory the box.

Mark the disposition of the ammunition on the inventory as destroyed.

If the box contents are claimed prior to being auctioned and the claimant is the owner or if it is an heir, the claimant must work with a Federal Firearms Licensee (FFL) to complete the transfer.

If the safe deposit box hasn't been claimed before the allotted holding period passes, we can sell the gun using Purple Wave, the state approved contractor for auctions as of January 1, 2008 or whichever auction house is the current approved contractor at the time of the sale. Only FFLs are eligible to purchase these firearms.

Confirmation of Firearm Enclosed with Safe Deposit Box Contents

Safety First

The inspection of the firearm(s) should be completed by your firearms expert or local law enforcement.

Number of firearms enclosed: _____

Firearm(s) has been inspected by:

Your local firearms expert _____ (Yes or No)
or No)

Local law enforcement person _____ (Yes or No)
or No)

Confirmation:

Firearm(s) is not loaded _____ (Yes

Firearm(s) is not loaded _____ (Yes

DO NOT SHIP ANY AMMUNITION

Turn any ammunition over to your local law enforcement or discard in a safe manner.

Ammunition was received with the safe deposit box _____ (Yes or No)

Disposed of by:

Your local firearms expert _____ (Yes or No)

Other _____

Local law enforcement person _____ (Yes or No)

Express Mail Only - - -Do Not send through the U.S. Post Office

I certify with my signature that this firearm(s) is not loaded and is safe for non-expert handling and shipping.

Signature

Title

Date

Please email or call Lisa at the Kansas State Treasurer's Office before shipping:
lisa@treasurer.state.ks.us or by phone at 785-291-3173

Send Confirmation of Firearm Enclosed with Safe Deposit Box Contents form with the inventory list, safe deposit box contents including the secured firearm(s).